

**NWCG Interagency
Incident Base Automation
Strategic Planning Project
(Phase 2 – Incident Base Automation Project)**

Status Report

September 30, 2004

NWCG Interagency
Incident Based Automation Strategic Planning Project
(IBA-Phase 2)

Quarterly Status Report

Project Name: Incident Based Automation Strategic Planning Project

Lead Agency: US Forest Service

Agency IRM Contact: Mike Funston

Business Leader: Mary Ann Szymoniak

Project Manager: Jon C. Skeels, PMP

Report Period: July 30, 2004 – September 30, 2004

Date: October 4, 2004

Status Summary:

- Project Plan development has been initiated. Expected submission to the NWCG PMO revised to 12/30/2004.
- Dorothy Albright has been hired as the Deputy Project Manager.
- The Contract Statement of Work has been awarded to SAIC.
- The Project Contract Kick-Off is planned for the 1st week of November 2004.

Key Tasks, Milestones, and Accomplishments:

- Contract Award – 9/2004

Issues and Impacts:

- None to report

Current Schedule:

<u>Phase</u>	<u>% Complete</u>	<u>Planned Start Date</u>	<u>Planned End Date</u>	<u>Actual Start Date</u>	<u>Actual End Date</u>
Project Initiation	100%	04/05/2004	07/30/2004	04/05/2004	Complete
Contracting	100%	07/19/2004	08/27/2004	07/19/2004	Complete
Strategic Analysis and Report	0%	09/20/2004	12/30/2005	Not Started	Not Started
Close-out	0%	01/02/2006	01/28/2006	Not Started	Not Started
Project Management	7%	07/19/2004	01/28/2006	07/19/2004	In-Progress

FY-2004 - Budget Information:

<u>Phase</u>	<u>Planned FY-2004 Budget</u>	<u>FY-2004 Budget Received</u>	<u>Estimated Expenses through 09/30/2004</u>	<u>% Expended</u>
Project Initiation	\$0	\$0	\$0	0%
Contracting	\$0	\$0	\$0	0%
Strategic Analysis and Report	\$950,000	\$450,000	\$470,000	104%
Close-out	\$0	\$0	\$0	0%
Project Management	\$50,000	\$50,000	\$30,000	60%
Total	\$1,000,000	\$500,000	\$500,000	100%

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FY-2005 - Budget Information:

<u>Phase</u>	<u>Planned FY-2004 Budget</u>	<u>FY-2004 Budget Received</u>	<u>Estimated Expenses through 12/30/2004</u>	<u>% Expended</u>
Strategic Analysis and Report	\$400,000	\$400,000	\$0	0%
Close-out	\$0	\$0	\$0	0%
Project Management	\$100,000	\$100,000	\$0	0%
Total	\$500,000	\$500,000	\$0	0%

Project Staffing and Contracting:

- Dorothy Albright has been hired as the Deputy Project Manager.
- SAIC has been awarded the contract. The contract was awarded as a task under a existing requirements contract.